CDS1000- COMMUNITY DEVELOPMENT AND WELFARE

Assessment 1 contributes 40% to your final grade.

Assessment 2 (Quiz Part A and Part B) contributes 20% to your final grade.

Assessment 3 contributes 40% to your final grade.

The assessments are designed to meet the following course objectives:

Course Objectives	Assessment 1	Assessment 2	Assessment 3
1. Define community development and distinguish it from other methods used to respond to marginalised groups	✓	✓	
2. analyse social, economic, cultural and political contexts as they pertain to SACS.	✓	✓	✓
3. Demonstrate an understanding of the role and scope of non-government organisations in society;	✓	✓	
4. prepare submissions, access resources, design publicity, develop lobbying strategies, recruit and utilise volunteers and develop practical solutions to address community problems;			✓
5. identify and evaluate strategies appropriate to the design, development, implementation and evaluation of community development programs and services in local, regional and international contexts;		✓	✓
6. demonstrate oral and written communication skills in the analysis and discussion of key principles and issues of community development;	✓		✓
7. demonstrate ethical research and enquiry skills by accessing resources for use in course assessment and adhering to norms of academic integrity.	✓	✓	✓

Submission

Upload Assignments online using the links under teach on the Assessment or Assignments pages. Click on "Add submission" then either browse to your assignment file or drag and drop it onto the submission area, then make sure you click on "Save".

When you are satisfied with your assignment click on "Submit assignment" and then you will be asked to tick the declaration. After your submission is completed you will receive an email, with a receipt that you have submitted your assignment. Check your email for the receipt.

- Please note that all assignments will be submitted through Turnitin.

If you do not get an email then your submission may not be complete. Contact ICT helpdesk on 4631 1900 if you experience any technical difficulties.

Due dates and Extensions

The major assignments must be submitted online by the specified due date. The electronic submission deadline is 11.55 pm.

Please refer to the USQ Assessment Policy and USQ Assessment Procedure regarding late penalties. Extensions can only be granted for extenuating circumstances and requests must be accompanied by supporting documents.

Rationale for extensions

Studying at university carries the same commitment and obligation as any professional workplace. You are expected to complete tasks assigned to you competently and on time. Please let me know if you encounter difficulties meeting your commitments as early as possible, so as to avoid delays in dealing with them.

Formatting and presentation requirements

For the two major assessment items the following file formats will be accepted:

- Microsoft Word (.doc or .docx)
- Rich Text Format (.rtf)
- Open Document File Format (.odt, e.g. produced by Open Office Writer).

Assignments are required, so far as is practicable, to be formatted in accordance with the APA Publication Manual (APA, 2010). This includes document structure, page layout, headings, grammar, style and, of course, referencing. However, it should be noted that APA requirements are designed for documents intended to be published in psychology journals. Some aspects of student assignments are necessarily a little different but for the most part, it is possible to adhere to APA requirements.

General requirements

- There is a tolerance of +/- 10%.
- Professional structure which includes a Title page, introduction and conclusion.
- Appendices, diagrams, direct quotes, face page, figures, page numbers, reference list, and tables are not included in the word count. Headings and in-text citations are counted.
- Use Arial or Times New Roman 12 point font with double line spacing
- Uniform margins of 1 inch (2.54 cm) on all sides (this is the default "Normal" margin setup in Word)
- Pages are numbered

Research and Referencing

You are required to use the APA referencing system, details of which are available on the USQ Library website. Do not reference the study modules, lecture notes etc. You may reference the textbook, readings etc.

Appendices

Appendices can be useful for detailed information that does not fit with the normal flow of the text in the body of your assignment. *You may use appendices in your Community Development Plan.* Appendices should be placed after the reference list and labelled Appendix A, Appendix B etc., together with an appropriate title. Each Appendix starts on a new page. Each appendix must be referred to with the main text of the document.

Academic integrity

Universities are learning institutions, established and funded to contribute to the search for truth and understanding about the human condition. As scholars, we build on the work done by others, and we rely on the rigour and honesty of their publications. The pursuit of academic integrity imposes obligations on both staff and students. Please refer to the USQ Academic Integrity Policy for more information.